



## United Against Human Trafficking

### Job Description for the Outreach Specialist

#### Outreach Specialist

The Outreach Specialist will be primarily responsible for assisting the Outreach Team in the development, enhancement, and implementation of UAHT's Outreach Programs. All outreach activities should be in line with and support the overall mission of the organization.

#### Desired Experience and Qualifications:

**Education/Experience:** Bachelor's degree required and 3-4 years of experience in the non-profit sector and/or social services. A baseline knowledge of human trafficking both globally and locally a plus. Spanish language skills preferred.

#### Qualifications:

1. Proven ability to organize and implement outreach efforts in the community
2. Experience working with vulnerable populations, i.e., human trafficking victims, undocumented immigrants, homeless populations, individuals involved with the criminal justice system, etc.
3. Proven ability to work as a team-player while maintaining positive working relationships.
4. Proficient PC skills such as e-mail, MS office, PowerPoint, etc.
5. Valid driver's license and reliable transportation required.

#### Responsibilities:

1. Gain knowledge of human trafficking issues with a specific focus on vulnerable populations
2. Support Outreach Coordinator in the development of UAHT's Direct Outreach Program
3. Conduct outreach at least 3 to 5 times a week in impoverished, culturally diverse neighborhoods and on the streets, to help identify victims of human trafficking
4. Develop and implement strategies to identify new prospect opportunities and community resources, to expand outreach efforts
5. Develop and plan activities and enrichment opportunities for targeted populations
6. Identify and coordinate opportunities for collaboration with various vendors and community services, to support programs objectives
7. Facilitate workshops that can educate potential victims of human trafficking and/or at-risk populations about the services available in the community
8. Support outreach team in various outreach activities and community events
9. Identify victims of human trafficking and refer to service providers
10. Participate in community meetings to better enhance outreach efforts
11. Gather data to help support the evaluation of outreach services
12. Work closely with partners to generate an increase in the number of human trafficking victims identified
13. Meet regularly with direct service organizations to discuss outreach activities

#### General Responsibilities:

1. Maintain a working knowledge of significant developments and trends in the field.
2. Assist all UAHT staff with special projects on an as needed basis.



Salary Range: \$28,000 - \$32,000

United Against Human Trafficking (UAHT), is an organization whose mission is to end human trafficking through awareness, education, and outreach. FREEDOM – We aspire for all people to experience freedom and to live beyond bondage to others. We envision a world that is intolerant of buyers and sellers of humans.

UAHT is an equal opportunity employer and provides a number of benefits to qualified employees. Normal business hours are Monday through Friday from 9:00 AM – 6:00 PM. However, this is a full-time position requiring flexible hours including evenings and weekends.

To apply for this position, please send a resume and cover letter to [hr@uaht.org](mailto:hr@uaht.org). To learn more about the organization, visit [www.uaht.org](http://www.uaht.org).